

Wallkill Public Library
Board of Trustees Meeting
Oct. 1, 2018

President Ken Simon called the meeting to order at 7:09PM.

Present:

Brian Ackley, Todd Craner, Lynne Diener, Susan Burhans Haldeman, Lisa Palmer, Debbie Reese, Camille Reid, Ken Simon, Mary Lou Van Aken

Public participation: Stan Seagren, Marla Landsman, Eileen Masterson, Adrienne Perrine

Public Comments:

- Friends of the Library came to share ideas for saving the bookstore. John Valk had approached them with information on a barn that another library uses for a bookstore. We talked about the possibilities and costs. The idea of putting it on the unused basketball court at the park was discussed as there would be no need for the cost of a gravel bed if placed there. Further discussion and investigation is needed.

-The architect we have hired will be sharing with us soon and we will fill him in on ideas and await his suggestions. The Friends will be invited to attend the architect's presentation.

Director's Report: (see separate report for details)

-RCLS's Grace Riario will be meeting with staff and board members on December 19th to do an advocacy training session. RCLS is sending a new Sexual Discrimination Policy that the Board needs to approve. As soon as it arrives it will be disseminated so we can review it and vote on it at a special Board meeting on October 9th at the library.

-The library is having issues with the Wi-Fi connections. John Hurley from ANSER is looking into whether or not we need another access point. He will investigate Tuesday, October 5. If no new point is needed there will be no cost for the visit.

-The library does not have a system to back up all our files. We need to have a back-up for personnel files, historical information and pictures, minutes, etc so Dropbox was suggested. We compared Google Docs and Dropbox. We felt that Dropbox was more secure and was affordable at \$240/year.

2018-10-A Susie moved and Debbie seconded that we purchase a Dropbox account to secure records until such time as RCLS offers this service. Motion passed.

2018-10-B Debbie moved and Todd seconded that we approve August minutes as there was not a quorum in September meeting. Motion passed.

2018-10-C Mary Lou moved and Brian seconded that we approve September minutes. Motion passed.

Committees:

Finance Committee/Treasurer's Report:

2018-10-D Mary Lou moved and Camille seconded that we approve the September 2018 warrant report. Motion passed.

2018-10-E Brian moved and Lynne seconded that we transfer \$25,000 from Tax Levy Money Market to Key Payroll for September payroll. Motion passed.

2018-10-F Debbie moved and Camille seconded that we move \$12,000 from Tax Levy Money Market to Key Operating for September bills. Motion passed.

2018-10-G Debbie moved and Mary Lou seconded that we deposit the \$25,000 from the Mary Wright Estate donation in the Building Fund and allocate it for the architect fee. Motion passed.

2018-10-H Lynne moved and Brian seconded that we pass the RCLS 2019 Budget. Motion passed.

2018-10-I Susie moved and Debbie seconded that we appoint Stan Seagren to the Board. Motion passed.

Meeting adjourned: 9:15

Summary of Motions:

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Respectfully Submitted,

Susie Haldeman recording secretary

Next Monthly Meeting: *November 6, 2018 7 P.M.*

Next Special Meeting: *October 9, 2018 7 P.M.*