

**Wallkill Public Library**  
Board of Trustees Meeting  
*January 6, 2020*

President Todd Craner called the meeting to order at 7:05 PM.

Present:

*Brian Ackley, Todd Craner, Lynne Diener, Susan Burhans Haldeman, Lisa Palmer, Camille Reid, Mary Lou Van Aken, Kathy Vogel*

Absent: Stan Seagren (excused)

**2020-1-A** Kathy moved and Camille seconded that we approve the December 2019 minutes as corrected. Motion passed.

President's Report:

-Library Advocacy Day is Tuesday, February 25. Sign up if going. Bus will leave from Newburgh and New Paltz.

-Todd inquired about library grants. We won't find out details until late spring or early summer. Lisa is talking with architect about what we can do as we wait.

Director's Report: (see separate report for details)

We received \$3,000 from Fair Rite this month.

Our computer at the printing kiosk is failing. Lisa is checking on the best way to replace it.

ALA has a \$2000 grant that Lisa is applying for which is about community engagement. We will be notified about the ALS grant in April.

The library building grants will be awarded in spring or early summer.

It takes several months to do all the paperwork for the expansion we wrote the grant for, so we discussed starting the paperwork now, before the grant awards.

**2020-1-B** Susie moved and Camille seconded that we authorize BRM up to the amount listed in the grant, not to exceed \$50,000, to start putting the construction documents and the building permits together as well as start the approval process for the addition on the west side of the library. Motion passed.

Committees:

Finance Committee/Treasurer's Report:

**2020-1-C** Mary Lou moved and Kathy seconded that we approve the December 2019 warrant report. Motion passed.

**2020-1-D** Mary Lou moved and Lynne seconded that we borrow \$20,000 from Tax Levy Money Market to Key Payroll for January's payroll. Motion passed.

**2020-1-E** Mary Lou moved and Kathy seconded that we borrow \$18,000 from Tax Levy Money Market (part of balance of 2018 & 2019 funds) to Key Operating for Jan. bills. Motion passed.

**2020-1-F** Camille moved and Mary Lou seconded that we transfer \$3,500 of 2019 budgeted funds from program expenses to Depreciation. Motion passed.

**2020-1-G** Kathy moved and Lynne seconded that we authorize a 2020 Library Scholarship for Wallkill Senior High School graduating senior of \$250. Motion passed.

Personnel

**2020-1-H** Camille moved and Kathy seconded that we approve an updated 2020 Regular Bill Pay Authorization. Motion passed.

New Business: begin evaluation process for Director.

Meeting adjourned: 7:59

Summary of Motions:

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Respectfully Submitted,

Susie Haldeman recording secretary

Next Monthly Meeting: *February 3, 2020 7 P.M.*